SME	Title	Scope	Recommendation	Current Status
HHD USAG Darmstadt	Paperless Leave and Pass Form (DA Form 31)	Soldiers taking leave are required to submit numerous forms and checklists that vary by unit. This excess amount of paperwork causes confusion and hinders Soldiers from making timely travel plans. Current process is inefficient, wastes time and money and decreases unit readiness and morale.	Automate leave and pass form and enable digital signatures. Standardize leave and pass requirements Army wide.	Delegates voted to elevate this issue. MAR 07: AFAP Steering Committee approved elevating to IMCOM-E AFAP Conference. Issue was forwarded. Elevated
ACS & Automation Services	English as a Second Language (ESL) Services in OCONUS for Family Members	The availability and quality of ESL classes are inconsistent across OCONUS locations. ACS is unable to consistently provide adequate ESL services in accordance with AR 608-1. Lack of these services results in a significant number of family members feeling isolated and experiencing a lower quality of life.	Allow family member access to online ESL services such as Rosetta Stone through ACS and/or AKO.	Delegates voted to elevate this issue. MAR 07: AFAP Steering Committee approved elevating to IMCOM-E AFAP Conference. Issue was forwarded. Elevated

SME	Title	Scope	Recommendation	Current Status
DHR/Passports	Expedited U.S. Tourist Passports From OCONUS	Unlike in CONUS, U.S. Tourist Passports can not be expedited for a fee from overseas. Unexpected events requiring short notice travel can be difficult for Soldiers and family members. Current passport regulations can prevent Soldiers from effectively resolving these personal issues in a timely manner. This inflexibility creates personal hardships and causes undue stress.	Amend the current regulations to allow Soldiers and family members to expedite Tourist Passports from OCONUS.	Delegates voted to elevate this issue. MAR 07: AFAP Steering Committee approved elevating to IMCOM-E AFAP Conference. Issue was forwarded. Elevated
Transformation Team	Information Dissemination during Base Closures	There is a lack of dissemination of information to community members concerning base closures. The information is available, however the sources are not widely known and centralized. Undue stress and frustration causes low morale which effects retention and overall accomplishment of the mission.	1. Establish a centralized base closure link on the darmstadt.army.mil website. 2. Distribute monthly updates through CMRs concerning base closures/ services. 3. Increase use of all media sources to disseminate base closure/services updates.	Delegates voted to elevate this issue. MAR 07: AFAP Steering Committee voted to keep this issue local. At present time, no base closure announcement has been made. Active

CME	TEN: A I	g	D 1.	G 4G4
Vet Clinic	Title Pet accommodations during leave or TDY	Accommodations are unavailable for pets during TDY, deployment or leave on the installation. Current accommodations are limited to United States Military Working Dogs. Due to lack of on base boarding facilities owners might leave their pets unattended or abandoned.	Recommendation Publish list of pet care options to include both local kennels and pet foster care families both on USAG Darmstadt community web page and in the phone book.	Current Status MAR 07: Pet accommodations are listed on the Garrison home page and PAO is coordinating articles to include in paper. Will coordinate including info in phone book. Active
MWR	Time and Facility allocation for Alternative Sports	There is no clear procedure to reserve fitness facilities for alternative activities. Too often basketball dominates the main court, not allowing time and space for other sports. This can limit the exposure of alternate sports to younger patrons as well as adults.	1. Fitness center establish process where patrons can reserve the gym for alternative sports. 2. Youth Sports and Fitness and Fitness Facility collaborate to increase exposure to alternative sports for youth. 3. Publish a calendar for the community including scheduled alternative sports.	MAR 07: Patrons interested in reserving the gym for alternative sports have been given an allotted time and can coordinate with gym staff. Explored Youth Sports and Fitness collaboration and a volunteer chaperone is needed to take responsibility. Calendar is published. Completed

SME	Title	Scope	Recommendation	Current Status
Religious Support	Jewish services in the USAG Darmstadt community	There are no Jewish services in Darmstadt even during High Holy Days. Due to shortage of Rabbis in USAREUR no services can be offered through USAG Darmstadt. The religious needs of Jewish members of the USAG Darmstadt community are	Provide English- speaking service referrals online and to Soldiers and families during in-processing.	MAR 07: Working on getting information on website and in the Chaplain's Bulletins for distribution. Active
DPTMS	Intersection Visibility	not being met. Green screen on the fence decreases visibility at the Cooperstr./ Heinrich-Delpstr. intersection. Being the main entrance for CFK, this intersection accommodates a large volume of both vehicle and pedestrian traffic. Reduced visibility while driving leads to an increase in potential accidents and injuries.	1. Remove the green screen from the fence, if not required by security regulation. 2. Install mirrors around intersection to increase visibility.	MAR 07: Green screens have been removed from fence and installed mirrors. Work orders have been made to finish process. Guard shacks are in the process of being removed. Completed